

# LONGLAC - GERALDTON

## VIRTUAL CRIMINAL CASE MANAGEMENT COURT

Set out below is information you will need to attend and prepare for virtual **Adult and Youth criminal case management court appearances** (first appearance/set date/remand).

**Keep this guide; you will need it for all your remote court appearances.**

### **BEFORE YOUR COURT APPEARANCE**

**If you have a lawyer or have been in contact with a lawyer, please get in touch with them in advance of your court date.**

#### **If you do not have a lawyer:**

##### **1) Contact Legal Aid Ontario**

- If you would like general legal advice or would like to apply for a legal aid certificate to hire a lawyer, please call Legal Aid Ontario **1-800-668-8258**.
- If you want to contact local Duty Counsel, who may be able to provide legal advice and assistance to eligible individuals, please call **807-345-1972** and leave a message with your name and a telephone number you can be reached at. Duty Counsel cannot guarantee same day assistance and should be contacted well in advance of your court appearance. Before calling Duty Counsel, please request your disclosure (evidence in your case) and Crown Screening Form.
- For members of Nishnawbe-Aski Nation First Nations, to access Legal Aid assistance, contact NALSC Head Office at: Phone: (807) 622-1413, Toll Free: 1-800-465-5581, or email: [legalaid@nanlegal.on.ca](mailto:legalaid@nanlegal.on.ca). You may also visit the website at <https://nanlegal.on.ca/> to locate the Community Legal Worker who can also assist you with applying for legal aid.

##### **2) Contact the Crown's Office for your disclosure and Screening Form**

- If you have been charged with an offence under the *Criminal Code of Canada* or *Youth Criminal Justice Act*, email your request to [VirtualCrownThunderBay@ontario.ca](mailto:VirtualCrownThunderBay@ontario.ca) If you do not have photo identification or access to a private personal email address, please call the Thunder Bay Crown Attorney's Office at 807-626-7155 extension 3 to arrange for disclosure to be provided to you in another way.
- If you have been charged with an offence under the *Controlled Drugs and Substances Act* (such as illegal possession or trafficking of a drug) or another federal criminal offence (such as excise tax or income tax offence), email your request to [ron.poirier@poirierlaw.ca](mailto:ron.poirier@poirierlaw.ca) If you do not have photo identification or access to a private personal email address, please call the Public Prosecution Service of Canada Office at 807-345-2909 to arrange for disclosure to be provided to you in another way.

## **ATTENDING VIRTUAL CRIMINAL CASE MANAGEMENT COURT**

(first appearance/set date/remand)

### **WHAT TIME SHOULD I ATTEND COURT?**

If you do not have a lawyer who will appear for you, and you have an **adult** matter, whether it is your first appearance or you have appeared in court previously on your current charges, **you will have a scheduled court date.**

**If you want to check whether you are on the court list and what time you are to appear, you can:**

Check online at <http://www.ontariocourtdates.ca/>  
or  
Call the Thunder Bay courthouse 807-626-7000

**Criminal Case Management Court** (on scheduled court date)  
(first appearance/set date/remand)

### **HOW CAN I ATTEND COURT?**

You can attend court either over the internet or by phone.

- **Internet:** <https://zoom.us/join>
- **Phone (toll free):** 1-855-703-8985
  
- Whether joining over the internet or by phone, you will need to enter a meeting ID and passcode (see below)

Joining by **video**

<https://zoom.us/join>

**Meeting ID:** 624 5496 4629      **Password:** 711802

**OR**

Joining by **telephone**

1-855-703-8985 Canada Toll-free

**Meeting ID:** 624 5496 4629      **Password:** 711802

When you join you will be placed on hold or in a video waiting room. You may be waiting for some time while the court deals with other cases. Please do not disconnect. Your patience is appreciated.

Follow any direction provided by the presiding judicial official or the court clerk

Visit [www.ontariocourts.ca/ocj/covid-19/](http://www.ontariocourts.ca/ocj/covid-19/) for the latest  
COVID-19 Notices and Updates

*Pour la version française de ce guide, veuillez visiter*  
<https://www.ontariocourts.ca/ocj/fr/>